

# Canterbury

District Health Board

Te Poari Hauora o Waitaha

## CORPORATE OFFICE

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5 March 2018

[REDACTED]  
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Email: [REDACTED]

Dear [REDACTED]

### RE Official information request CDHB 9792

I refer to your email dated 8 February 2018 requesting the following information under section 12 of the Official Information Act from Canterbury DHB.

- **Please can you provide figures on the number of staff (and what roles they were in) who have left the DHB in the past calendar year (December 2016-December 2017) and in the year before (December 2015-2016) both in terms of actual staff numbers and in FTE.**

Please refer to **Table one** (below) for the number of staff (and what roles they were in) who left the Canterbury DHB in calendar year 2016, by headcount and FTE. Please refer to **Table two** (below) for the same information for calendar year 2017.

By way of context, it should be noted that when considering these numbers there were approximately 10,500 people employed by Canterbury DHB over the period in question.

Please also note that this response, or an edited version of this response, may be published on the Canterbury DHB website.

I trust that this satisfies your interest in this matter.

Yours sincerely



Carolyn Gullery  
**General Manager**  
**Planning, Funding & Decision Support**

**Table one – Staff who left Canterbury DHB in calendar year 2016**

Calendar year 2016		
Job Title	Head Count	FTE
Accounting Technician	1	0.5
Activities Co-Ordinator	1	0.8
Administration Assistant	4	3.588
Administration Clerk	1	0.4
Administration Support Officer	1	1
Administrator	5	4.5
Admissions Officer	1	0.8
Advisor	2	1.5
Allied Health Team Leader	1	1
Anaesthetic Technician	5	4.6
Analyst	4	4
Analyst / Programmer	2	2
Biomedical Technician	1	0.8
Business Systems Analyst	1	1
Call Centre Operator	1	1
Charge Nurse Manager	3	3
Chief Medical Officer	1	1
Child Psychotherapist	1	0.6
Cleaner	1	0.425
Clerical Assistant	1	1
Clerical Officer	9	5.5
Clerical Team Leader	1	1
Clinical Coder	1	0.8
Clinical Midwife	1	0.5
Clinical Nurse Co-Ordinator	1	0.9
Clinical Nurse Specialist	8	6.1
Clinical Physiologist	2	2
Clinical Psychologist	3	2.3
Clinical Resource Nurse	1	0.9
Coach	1	1
Communications Administrator	1	0.8
Communications Officer	2	1.5
Community Mental Health Nurse	6	5.1
Consumer Advisor	2	1.3
Co-Ordinator	9	7.15
Dental Assistant	8	6.2008
Dental Therapist	2	1.6
Dietitian	2	1.6
Director	1	0.9
Drug Information Pharmacist	1	1
Duty Nurse Manager	1	0.5
ECG Technician	1	0.6
Electrician	4	4
Electronics Technician	1	1
Emergency Planner	1	1
Enrolled Nurse	16	11.88
Environmental Sustainability Officer	1	1
Facilitator Behaviour Support	1	1
Facilitator Education & Training	1	0.8

Calendar year 2016		
Job Title	Head Count	FTE
Graphic Designer	1	1
Handyperson	1	0.5
Head Of Therapy Services	1	0.6
Health Promotion Officer	1	0.5
Health Protection Officer	1	1
Healthcare Assistant	2	0.6875
Home Support Worker	12	0.15
Hospital Aide	23	17.2
House Officer	16	15.4
Human Resources Administrator	4	3.7
Human Resources Advisor	1	1
Information Analyst	2	2
Is Service Desk Technician	1	1
Laboratory Assistant	2	1.1
Management Accountant	1	1
Manager	2	2
Maori Health Worker	2	1.5
Medical Laboratory Scientist	5	4.6
Medical Laboratory Technician	6	5.92
Medical Officer	3	2.1
Medical Physicist	3	3
Medical Radiation Technologist	4	3.65
Medical Secretary	12	10.55
Medical Specialist	19	16.25
Needs Assessment Co-Ordinator	1	1
Nurse Co-Ordinator	1	0.8
Nurse Educator	2	0.9
Nurse Manager	1	1
Occupational Therapist	10	9.2
Operating Theatre Assistant	4	4
Optometrist	1	0.15
Orderly	9	7.5
Payroll Officer	1	1
Personal Assistant	5	3.8
Pharmacist	4	3.4
Pharmacy Technician	1	1
Phlebotomist	2	1.4375
Physiotherapist	17	14.2
Play Specialist	2	0.8
Plumber	1	1
Procurement Manager	1	1
Project Facilitator	1	1
Project Specialist	2	2
Psychiatric Assistant	1	1
Psychologist	3	2.2
Purchasing Officer	1	1
Radiation Therapist	4	4
Radiographic Assistant	3	1.05
Receptionist	5	4.1
Registered Midwife	8	5.1
Registered Nurse	198	157.8727

Calendar year 2016		
Head Count	Head Count	FTE
Registrar	62	59.3
Scientific Officer	1	0.5
Secretary	8	6.8525
Section Head	2	2
Service Manager	3	3
Shift Engineer	1	1
Social Worker	11	9.5
Sonographer	2	1.45
Speech Therapist	2	1.3
Sterile Services Technician	3	3
Storeperson	2	2
Supply Co-Ordinator	2	2
Surgical Instrument Technician	1	1
Systems Administrator	3	3
Team Leader	5	5
Technician	1	1
Telephonist	3	2.55
Therapy Assistant	2	1.35
User Support/Application Trainer	2	2
Vehicle Groomer	1	0.18
Vision Hearing Testers	1	0.8
Ward Clerk	6	2.9
<b>Total</b>	<b>666</b>	<b>544.044</b>

**Table two: Staff who left Canterbury DHB in calendar year 2017**

Calendar year 2017		
Job Title	Head Count	FTE
A&D Clinician	1	1
Accounting Technician	1	0.5
Administration Assistant	1	1
Administration Support Officer	2	1
Administrator	8	7.25
Advisor	2	1.2
Anaesthetic Technician	4	3.75
Analyst	5	4.5
Analyst / Programmer	2	2
Audiologist	1	0.4
Biomedical Technician	1	1
Booking Administrator	1	0.4
Booking Clerk	2	1.5
Booking Co-Ordinator	2	2
Business Analyst	2	2
Business Manager	1	1
Business Systems Analyst	1	1
Carpenter	2	2
Catering Assistant	4	1.8572
Charge Nurse Manager	2	2
Chief Information Officer	1	1
Child Protection Worker	1	0.5
Cleaner	4	1.75
Clerical Officer	9	5.96
Clerical Supervisor	1	0.6
Clinic Co-Ordinator	1	1
Clinical Coder	3	2.6
Clinical Director	1	1
Clinical Manager	3	2.5
Clinical Midwife	1	0.6
Clinical Nurse	1	1
Clinical Nurse Co-Ordinator	1	0.4
Clinical Nurse Specialist	4	3.8
Clinical Physiologist	1	1
Clinical Psychologist	8	5.6
Clinical Social Work Specialist	2	1.7
Clinical Team Co-Ordinator	2	1.5
Coach	1	1
Community Mental Health Nurse	11	9.2
Computer Skills Trainer	1	0.3
Consumer Advisor	1	0.5
Cook	1	0.8
Co-Ordinator	8	6.5
Customer Services Manager	1	1
Data Warehouse Developer	1	1
Dental Assistant	6	4.1

Calendar year 2017		
Job title	Headcount	FTE
Dental Technician	1	1
Dental Therapist	4	3.2
Dialysis Practitioner/Educator	1	0.6
Educator	1	0.4
Emergency Planner	1	1
Enrolled Nurse	11	7.745
Facilitator Behaviour Support	2	1.5
Family Advisor	1	0.4
Fellow	1	0.6
Financial Analyst	1	1
Food Service Assistant	1	0.2625
Gardener	2	2
General Manager	1	1
Graphic Designer	1	1
Handyperson	1	0.4
Health Promotion Officer	4	3.3
Healthcare Assistant	6	3.9625
Home Support Worker	4	2.426
Hospital Aide	21	15.4
House Officer	14	13.7
Housekeeper	1	0.5
Is Service Desk Technician	2	2
Is Team Leader	1	1
Karitane Nurse	1	1
Kitchen Assistant	7	2.8625
Laboratory Assistant	1	1
Management Accountant	3	2.9375
Manager	7	6.5
Maori Health Worker	1	1
Medical Laboratory Scientist	8	6.3938
Medical Laboratory Technician	6	4.25
Medical Officer	2	1.74
Medical Photographer	1	0.2
Medical Radiation Technologist	4	2.8
Medical Secretary	17	15.0125
Medical Specialist	14	9.06
Mortuary Technician	1	1
Mri Technologist	1	1
Nuclear Medicine Technologist	1	1
Nurse Assistant	1	0.75
Nurse Consultant	1	1
Nurse Co-Ordinator	4	3
Nurse Manager	1	0.9
Occupational Therapist	15	13
Ophthalmic Technical Officer	2	1.4
Orderly	10	8.0125
Orthoptist	1	1
Outpatient Co-Ordinator	1	1

Calendar year 2017		
Job title	Headcount	FTE
Patient Information Officer	1	1
Personal Assistant	5	5
Pharmacist	4	3.6
Pharmacy Assistant	2	2
Pharmacy Technician	4	4
Phlebotomist	1	0.45
Physiotherapist	14	12.7
Play Specialist	1	0.9
Policy Advisor	2	1.55
Portfolio Manager	1	1
Practice Co-Ordinator	1	1
Procurement Specialist	1	0.8
Project Co-Ordinator	1	1
Project Facilitator	1	0.5
Project Manager	3	3
Psychiatric Assistant	1	1
Psychologist	5	3.1
Public Health Analyst	1	1
Quality & Risk Manager	1	1
Quality Auditor	1	1
Quality Facilitator	2	1.4
Radiation Therapist	2	1.44
Radiographic Assistant	1	0.75
Receptionist	5	2.355
Recruitment Specialist	2	2
Registered Midwife	8	5
Registered Nurse	215	171.035
Registrar	68	66.65
Safe Handling Advisor	1	0.8
Scientific Officer	1	1
Secretary	9	7.5125
Service Development Manager	3	2.9
Service Manager	1	0.6
Social Worker	14	11.9
Solutions Architect	1	1
Sonographer	1	1
Speech Therapist	1	0.9
Storeperson	2	2
Supervisor	1	0.75
Surgical Instrument Technician	1	1
Systems Administrator	2	2
Systems Support	1	0.6
Taua	1	0.65
Team Leader	3	2.5
Technical Architect	1	1
Telephonist	3	2.6
Therapy Assistant	7	4.25
Transport Co-Ordinator	1	1

<b>Calendar year 2017</b>		
<b>Job title</b>	<b>Headcount</b>	<b>FTE</b>
User Support/Application Trainer	2	2
Vision Hearing Testers	2	1.6
Ward Clerk	7	3.7
<b>Total</b>	<b>734</b>	<b>595.975</b>