

# Canterbury

District Health Board

Te Poari Hauora o Waitaha

## CORPORATE OFFICE

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6 August 2018

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### RE Official information request CDHB 9883

We refer to your Official Information Act dated 27 June 2018 requesting the following information from Canterbury DHB.

- 1. How many staff positions is the DHB funded for acute mental health and a breakdown of - job title, number of positions in each job title, covering all roles from management right down to the most junior position?**

**Note:** The Canterbury DHB is not funded for specific positions. The funding allocated to the DHB is based on its population and demographic. The DHB then determines how best to meet the various needs within its community.

“Acute Mental Health” for this purpose relates to Te Awakura, the adult inpatient service only. Registrars and House Officers have not been included, as they are assigned to the SMHS and not necessarily to specific units.

**Table one:**

Total positions budgeted	FTE (Full Time Equivalent)
Medical Specialist	2.9
Senior Nurses	8.26
Registered Nurses	101.06
Enrolled Nurses	7.55
Health Service Assistants	3
Total	122.77

**2. Breakdown of how many of acute mental health staff members and their job description have the following levels of experience in acute mental health...**

The Canterbury DHB does not track employees' overall experience, but shown in **Table two** (below), are the number of years' employment with the Canterbury DHB:

**Table two:**

Positions	Years' experience							
	<1 year	1-2 years	2-3 years	3-4 years	4-5 years	5-10 years	10-20 years	>20 years
Medical Specialist		1				2	1	2
Senior nurses		1	1	2		2	2	1
Registered nurse	23	15	6	5	6	13	11	6
Enrolled nurse	11	1	4			2	2	
Hospital aide / psych assistant.								2
<b>Total</b>	<b>34</b>	<b>18</b>	<b>11</b>	<b>7</b>	<b>6</b>	<b>19</b>	<b>16</b>	<b>11</b>

**3. How many of the DHB funded staff positions in acute mental health were vacant on Monday, June 25, 2018 (including positions staff appointed but yet to start) - breakdown of vacant staff positions in terms of job title, number of positions vacant in each job title, covering all roles from management right down to the most junior positions?**

The most recent vacancy data available show some roles are vacant as per budgeted roles, whilst other roles are filled above budgeted levels.

**Table three:**

Positions	FTE vacancies against budget	FTE employed above budget
Medical Specialist		0.1 over budget
Senior Nurses	0.21	
Registered Nurses	10.45	
Enrolled Nurses		12.11 over budget
Health Service Assistants	1.0	
	<b>-11.66</b>	<b>+12.21 over budget</b>
<b>Total</b>		<b>+0.6 over budget</b>

**4. How long has each position being vacant?**

The Canterbury DHB does not track individual vacancies – staff move between roles as required on an ongoing basis.

**5. When was the last time that the DHB was fully staffed for acute mental health as per the funded positions?**

The acute service is currently fully staffed in terms of total budgeted positions.

**6. What is the maximum number of patient capacity of your acute mental health facility?**

The maximum number of patient capacity in our acute mental health facility (Te Awakura) is 64.

**7. Daily breakdown of how many of those beds were filled from June 18 - 25, 2018 and the overflow?**

**Table four:**

18/06/2018	19/06/2018	20/06/2018	21/06/2018	22/06/2018	23/06/2018	24/06/2018
75	87	83	81	81	80	82

**Note:** Patients in units that are over capacity, are accommodated in non-acute units, or given home leave for the night, as appropriate.

**8. How many times this year has the acute mental health facility being operating above patient capacity?**

The acute mental health service has been operating above capacity for all of this year.

I trust that this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the Canterbury DHB website ten working days after your receipt of this response.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carolyn Gullery', with a long, sweeping underline that extends to the right.

Carolyn Gullery  
**Executive Director**  
**Planning, Funding & Decision Support**