



## PDRP Advisory Committee Meeting Minutes

**Meeting Date:** Tuesday, 8 October 2019  
**Meeting Location:** Room 211 - Level 2, 32 Oxford Terrace, Christchurch

**Present:** Di Bos, Diana Gunn, Becky Hickmott, Fiona Long, Jeannie Randles, Jess Wolfenden, Helen Gerrick, Janelle McStay, Glynis Cumming, Kas Beaufill, Margaret Bigsby, Richelle Fogarty, Heather Grey, Faye Greenwood, Rebecca Syme, Jackie Nepia, Yvonne Thorpe

**Apologies:** Mary Gordon, Sharon Pryor, Charmaine Driver, Fiona Holmes, Fiona Irving, Kelly Robertson, Lynne Johnson, Sandra McLean-Cooper, Sharon Hann, Wendy Davie, Julie Hedley, Anna Wright, Elly Grant, Val Stanton, Sarah Tan

**Absent:** Karen Webb, Sue Lownes, Roisin McGarr, Nicola Downing, Julie Symons, Gwendolyn Johnson, Carole Kaffes, Christine Andrews, Debra Parr, Gene Ruiz, Julia Anderson, Lusía Lolotai, Margaret McDowell, Debbie O'Donoghue

Item #	Progress to Date
<b>Last Minutes</b>	Apologies were accepted, and the Minutes of the previous meeting were confirmed by Kas Beaufill (KB).
<b>Partners Updates</b>	<p>Please see Attached <a href="#">Partners Updates Oct 19.docx</a></p> <ul style="list-style-type: none"> <li>• Janelle McStay advised she has made a package for Enrolled Nurses to make navigation easier for nurses to apply for PDRP.</li> </ul>
<b>Summary of Operational Meeting</b>	<ul style="list-style-type: none"> <li>• Di Bos to follow up with the National Committee re the preference of audit submission to Nursing Council rather than completing a portfolio.</li> <li>• Report to be done of how many portfolios each partnering organisation assessors have completed.</li> <li>• Concern raised over indicators.</li> </ul>



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	<ul style="list-style-type: none"> <li>Concerns raised re organisations running their own competency assessment programmes.</li> </ul>
<b>CAP concerns</b>	A letter has been sent to Nursing Council with concerns raised about areas who have initiated their own Competency Assessment programme.
<b>National Palliative Nurses</b>	Fiona Long (FL) mentioned that a Local Hospice in her area has Levels 1, 2, 3 & 4 of PDRP rather than indicators. It was suggested to alert them to the National Professional development framework for palliative care nurses as this acknowledges skills and guidance where knowledge base should be at.
<b>Nursing Council E-portfolio</b>	Becky Hickmott raised a concern if a nurse chooses not to submit a PDRP, can they submit an e-portfolio to Nursing Council for assessing? Di Bos to follow up.

### New Business

<b>Dates for 2020</b>	Dates yet to be confirmed. Appointments will be sent out and dates uploaded onto the PDRP website once finalised.
	Meeting closed at 1345 hrs.

### Future Meetings

Date	Venue	Time
17 March 2020	Room 211, Level 2 - 32 Oxford Terrace, Christchurch	1300-1400